



**CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
201 E. 5TH ST.
Tuesday, January 6, 2026
6:00 PM**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Invocation and Pledge of Allegiance

C. APPROVAL OF GENERAL AGENDA

D. APPROVAL OF CONSENT AGENDA

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. Regular Meeting Minutes - December 16, 2025

2. Bills and Claims

Staff Reference: Michelle Henderson, Finance Director

E. APPROVAL OF CONFLICT CLAIMS

1. Mayor Lundvall - \$68,970.71
Travel Reimbursement - \$61.71
S & S Builders - Concrete Repair at City Hall Parking Lot - \$68,909.00

Staff Reference: Michelle Henderson, Finance Director

F. COMMENTS

Council:

Liaison:

Written:

Other - Comments:

G. PROCLAMATIONS / PRESENTATIONS

1. A Proclamation for *Campbell County 250 Commemoration*.

Staff Reference: Michael H. Cole, City Administrator

**2. Employee Years of Service Recognition
~ Ramsey Sharp, Finance Department, 20 Years of Service**

Staff Reference: Michael H. Cole, City Administrator & Michelle Henderson, Finance Director

3. Gurley Overpass Evaluation Presentation

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

4. Things to Know Video for January, 2026.

Staff Reference: VIDEO - Jennifer Toscana, Public Affairs Director

H. UNFINISHED BUSINESS

1. ORDINANCE 2ND READING: Council Consideration of an Ordinance Amending the District Zoning Map of the City of Gillette, Wyoming, for Lot 1, Pronghorn Ranch Phase III, from R-4, Multi-Family Residential District, to R-R, Rural Residential District, per the Attached Exhibit. (Planning Commission Vote: 6/0/1 Abstention)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

2. ORDINANCE 2ND READING: Council Consideration of an Ordinance Amending the District Zoning Map of the City of Gillette, Wyoming, for a Portion of the North Half of the North Half of the Northeast Quarter of the Southwest Quarter and all of the Southeast Quarter of the Northwest Quarter, Section 6, Township 49, Range 72, Also Known As 4500 Force Road, City of Gillette, Campbell County, Wyoming, from R-S, Suburban Residential District, and Ag, Agricultural District, to R-R, Rural Residential District, per the Attached Exhibit. (Planning Commission Vote: 7/0)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

I. NEW BUSINESS

1. Council Consideration for the Designation of an Official Newspaper for a One-Year Term for 2026.

Staff Reference: Michael H. Cole, City Administrator

2. Council Consideration for the Designation of Bank Depositories for Public Funds of the City of Gillette for Calendar Year 2026.

Staff Reference: Michelle Henderson, Finance Director

3. Re-Appointment of Municipal Court Judges for 2026.

Staff Reference: Michael H. Cole, City Administrator

4. Re-Appointment of City Attorney for 2026.

Staff Reference: Michael H. Cole, City Administrator

5. Council Consideration to appoint the Energy Capital Economic Development Executive Director, or his designee, to the Wyoming Smart Capital Network Advisory Council on behalf of the City of Gillette.

Staff Reference: Michael H. Cole, City Administrator

6. Council Consideration of an Appointment to 1 (One) Three Year Term on the Board of Adjustment, expiring 12/31/2028.

Staff Reference: Michael H. Cole, City Administrator

7. Council Consideration of Appointments to 5 (Five) Three Year Terms on the Board of Examiners, expiring 12/31/2028 including 1 Builder, 1 Electrician, 1 Plumber, and 2 At Large Positions.

Staff Reference: Michael H. Cole, City Administrator

8. Council Consideration of an Appointment to 1 (One) Three Year Term on the Council of Community Services Board, expiring 12/31/2028.

Staff Reference: Michael H. Cole, City Administrator

9. Council Consideration of an Appointment to 1 (One) Three Year Term on the Campbell County Joint Powers Lodging Tax Board, expiring 12/31/2028.

Staff Reference: Michael H. Cole, City Administrator

10. Council Consideration of an Appointment to 1 (One) Three Year Term on the Gillette Historic Preservation Commission, expiring 12/31/2028.

Staff Reference: Michael H. Cole, City Administrator

11. Council Consideration of Appointments to 2 (Two) Three Year Terms on the Softball Commission, expiring 12/31/2028.

Staff Reference: Michael H. Cole, City Administrator

12. Council Consideration of an Appointment to 1 (One) Three Year Term on the Retiree Health Benefit Trust Committee, expiring 12/31/2028.

Staff Reference: Michael H. Cole, City Administrator

13. Council Consideration of an Appointment to 1 (One) Three Year Term on the Wyoming Municipal Electric Joint Powers Board, expiring 12/31/2028.

Staff Reference: Michael H. Cole, City Administrator

- 14. Council Consideration for the Acceptance of Public Improvements for the Force Road Mill and Overlay Project Installed by Simon Contractors, in the Amount of \$564,300.59 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 15. Council Consideration for the Acceptance of Public Improvements for the Allen Avenue Reconstruction Project, Installed by Dan Hart Patrol Service, LLC in the Amount of \$1,881,860.31 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P. E., Development Services Director

- 16. Council Consideration for the Acceptance of the Dalbey Memorial Park Improvements Study, Prepared by RVi, in the Amount of \$242,911.00 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 17. Council Consideration for the Acceptance of the 2025 Sewer Point Repairs Project at Delanie Court and Black Hills Urgent Care, installed by DRM, Inc. in the Amount of \$136,937.07 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 18. Council Consideration for the Acceptance of the Sutherland Subdivision Valve Project: Phase 2, installed by Hot Iron, Inc., in the Amount of \$183,917.45 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 19. Council Consideration of a Purchase and Sale Contract Between the City of Gillette and David Schmidt Regarding 2910 South Douglas Highway, Gillette, WY 82718 for the Amount of \$141,000.00.**

Staff Reference: Sean Brown, City Attorney

- 20. Council Consideration of a Purchase and Sale Contract Between the City of Gillette and Stewart Petersen Property, LLC Regarding 604 Edwards Street, Gillette, WY 82716 for the Amount of \$78,000.00.**

Staff Reference: Sean Brown, City Attorney

J. PUBLIC HEARINGS AND CONSIDERATIONS

K. PUBLIC COMMENT

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

- 1. Council Meeting Safety & Public Meeting Rules.**

Staff Reference: Michael H. Cole, City Administrator

- L. ADMINISTRATOR'S REPORT**
- M. EXECUTIVE SESSION**
- N. ADJOURNMENT**